


Sheet Procedure

<b>Title: Quality and Environmental Policy</b>		
Document Number: <b>S 010</b>	Originator: <b>Dean Li</b>	Date Created: <b>03/02/2012</b>
Revision Number: <b>3</b>	Revised: <b>Kevin Asti</b>	Date Revised: <b>05/11/2021</b>
Area:	Approved: <b>Tim Ohler</b> 	Date Approved: <b>05/11/2021</b>

### Quality policy

Focusing on the needs of customers is central to our business activities and continual improvement. We want to be a dependable partner, supplying customers with products of consistently high quality to help them find answers to their challenges and meet their needs.

To ensure high levels of quality, each member of our staff delivers an individual contribution. At all times, we reflect our commitment to top quality in the way we think and act. We do this by:

- Identifying, recording, addressing and meeting customer requirements as effectively as possible.
- Applying all appropriate and available methods to deliver quality as required by individual customers in the areas of development, production, distribution, logistics and administration.
- Integrating an extensive quality management system into all processes and continually enhancing the system.
- Minimizing misperformance costs by controlling and continually optimizing processes in all areas.
- Steadily improving the quality of communication and cooperation between the divisions and all employees and colleagues.
- Documenting the points above in target agreements and verifying compliance.

### Environmental policy

As a company, we have a responsibility to protect the environment. We incorporate environmental aspects into the general decision-making and operating structure of our management system. We do this by:

- Committing to conserve the environment in the areas in which we are active.
- Taking account of all environmentally relevant interests and expectations connected with our business activity.
- Continually working to improve processes aimed at conserving resources, preventing pollution and protecting the environment.
- Observing legal and official regulations and requirements and meeting binding obligations.
- Integrating an extensive environmental management system into all processes and continually enhancing the system.
- Establishing a framework for defining environmental objectives with a view to steadily improving our environmental performance.

Kevin Asti  
President  
5/11/2021

Rev Number	Description of Revision	Original/ Revision Date	Revised by	Approved by
Original		03-02-2012		Kevin Asti
1	Updated format and header information	01-27-2017	Kevin Asti	Tim Ohler
2	Updated format and header information	03-20-2017	Kevin Asti	Tim Ohler
3	Added EMS, updated the policy and signatory	05-11-2021	Kevin Asti	Tim Ohler